

COVID-19 Step 4 Model Risk Assessment for Schools and Educational Settings

**COVID-19 Risk assessment for Oaklands School Updated on 19th April to reflect Government
announcement on change to Covid Policy.
(based on Hounslow model risk assessment published July 2021)**

AREA OF CONCERN	AT RISK	HAZARD	CONTROL MEASURES	EVALUATING AND REDUCING RISK				
				Possible Outcome/Severity	Likelihood	Risk rating: High Medium Low	Further preventative measures to control the risk	Proposed Timescale/ date Completed
Consider: premises work, equipment, specific tasks	People at risk	How might harm be caused	Control By: guards, training, supervision, safety equipment, safe working procedures, hygiene monitoring etc.					
<p>Risks associated with Covid and risk of risk of transmission</p> <p>The withdrawal of measures relating to testing and isolation which were previously in place</p> <p>We expect there will be staff and students in school who do have asymptomatic Covid</p>	Staff , students, and visitors to school	Health issues arising from Covid infection understood to be a mild illness for most people	<p>All staff and students in school are no longer required to carry out lateral flow tests twice a week. Tests will continue to be available if staff would like to use them while stocks last. School cannot obtain more tests.</p> <p>Anyone with a positive test or Covid symptoms should contact school and will be asked to remain off school for to 5 days from onset of symptoms. After 5 days everyone should return to school unless they continue to have a high temperature.</p> <p>We continue to have thermal cameras at main entrances to identify anyone who has a temperature on arrival. Anyone with a temperature will be sent home.</p> <p>Staff continue to be advised to make sensible decisions regarding their proximity to others both in class and in staff areas.</p> <p>There is no further requirement to wear face coverings. If staff prefer to wear face coverings, they may do so</p> <p>All visitors to school will continue to be provided with masks on arrival and required to wear them while in school.</p>				<ul style="list-style-type: none"> Head Teacher will attend any public health briefings that take place to keep any additional measures needed under consideration. All staff have been offered Covid Vaccines and information continues to be circulated to those who have not yet taken up the offer. 	



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			<p>Staff and students should continue to wash hands frequently during the school day; at least once per lesson as an established routine</p> <p>The automatic hand sanitiser dispensers will remain in, communal areas, canteen, entrances and exits. There is an expectation that staff, students and visitors continue to use them.</p> <p>Children and adults will continue to be encouraged not to touch their mouth, eyes, and nose</p> <p>Children and adults will continue to be encouraged to cough or sneeze into a tissue or elbow to and use bins for tissue waste promoting the 'catch it, bin it, kill it' approach.</p> <p>Bins will continue to be emptied and appropriately cleaned at regular intervals throughout the day.</p> <p>Waste bins will continue to be lined with a plastic bag so that they can be emptied without contacting the contents or the inside of the bin.</p> <p>Staff will continue to be instructed that the emptying of bins and wastepaper baskets should be followed by hand washing.</p> <p>Staff will continue to ensure that students do not share equipment unless it has been washed between use. Student will continue to be provided with their own frequently used equipment such as pens and pencils in class in labelled cases.</p>					

Commented [AS1]: Schools should indicate here if they have sinks in classrooms etc as this is a practical facility that's aids the hand cleaning process.



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Consider: premises work, equipment, specific tasks	People at risk	How might harm be caused	<p>Control By: guards, training, supervision, safety equipment, safe working procedures, hygiene monitoring etc.</p> <p>The enhanced cleaning regime will continue; surfaces that children/young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, are being cleaned more regularly than normal.</p> <p>As well as having an enhanced cleaning schedule delivered by the school's cleaning staff, the school will adopt a 'clean as you go' policy, in which surfaces such as table tops and resources are cleaned immediately after use. Appropriate cleaning products will continue to be provided, so that staff can frequently clean their workstations during the day.</p> <p>Spray bottles of disinfectant will continue to be clearly labelled with their contents, health risks and method of use and kept out of the reach of children. Full details on the safe use of cleaning products can be found in the school's COSHH (Control of substances Hazardous to Health) assessment.</p> <p>Visitors to school will be continue to be limited to those that are essential to meet children's needs and assess suitability of pupils if an application is received.</p>					

Commented [AS2]: Schools should link the reader to the revised cleaning schedule for full details and transparency.

Commented [AS3]: Again, link to COSHH assessments

Commented [AS4]: Schools should link the reader to their COSHH assessment for the disinfectant products they will be using. The COSHH assessments should describe the safety measures in place for a product's use, e.g. where it is to be stored and how it is to be kept secure, who has access, who will be using it, what instruction/training has been given, when it will be used, what it will be used on, what dilutions are necessary, how it will be used, what PPE must be worn, what first aid treatment is required in an emergency, do's and don'ts. Up to date Material Safety Data Sheet (MSDS) should be attached with the COSHH assessments. The MSDS will outline the general precautions to take to allow you to produce the COSHH assessment and specify the control measures for the areas mentioned above. The MSDs will also list the chemical compounds in the ingredients, the risks to health and what chemicals it will react with (if any). In the event of a medical emergency, the first aid instructions on the MSDS (reiterated on your COSHH assessment) must be followed and if a hospital visit is necessary, the MSDS should be taken with the casualty so that medical staff can determine the best treatment for chemicals involved. Any spray bottles or containers used to dispense your cleaning products, must be clearly labelled with the name and details of the product it contains.



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Caring for children whose medical needs were assessed as being aerosol generating, including care for children with tracheostomies, during the pandemic			At New Oaks there is a currently one classroom shared by 3 pupils whose medical needs are AGP. Parents have consented to these 3 pupils being educated together. APG measures have now been withdrawn. During April the children will start a transition to attending their own class groups. It is our intention to close the APG room by half term					
Contacting Covid through school air	Staff, Pupils, Parents, visitors, contractors	Transmission of virus	Oakland has a ventilation system containing filters which protect from airborne infections. First floor windows do not open. On the ground floor some windows can be opened for ventilation, in some ground floor rooms there are external doors which can be used to increase ventilation. Staff must ensure that opening external doors to increase ventilation does not create a greater risk to pupil safety from absconding, or a security risk. Doors should not be left open when rooms are unoccupied. All first floor classrooms, where windows do not open have been supplied with a CO2 monitor. The purpose of the monitor is to identify when rooms need additional ventilation.	Major	Unlikely	Medium		



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Outbreaks of COVID-19 or similar respiratory type infections whether confirmed as Covid or another similar illness	Staff, Pupils, Parents, visitors, contractors	Increased transmission	<p>If there are several staff/students absent from a class group, the rooms will continue to be deep cleaned. The requirement for deep cleaning will be entered on the helpdesk as required. HR team will be central in reporting patterns of similar sickness absence among staff who work together.</p> <p>The school will keep their Business Continuity and Emergency Response and Recovery plans up to date in preparation for outbreaks of COVID-19, including how every child, pupil or student will continue to receive quality education and care</p> <p>The school will continue to report to the public health team any increase in cases of sickness and seek advice on further measure which might possibly be needed.</p>	Major	Unlikely	Medium		
Signed: Name:	Anne Clinton			Assessment Date: 19.04.22		Further action required: This risk assessment will be kept under frequent review according to advice received.		

